



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	SAKET GIRLS P G COLLEGE
Name of the head of the Institution	ARVIND SRIVASTAVA
Designation	Director
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	05342223769
Mobile no.	9838107210
Registered Email	saketpratapgarh@rediffmail.com
Alternate Email	saketnaac@rediffmail.com
Address	gai ghat road dahilamau
City/Town	pratapgarh
State/UT	Uttar pradesh
Pincode	230001

2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Semi-urban
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	DR S P TRIPATHI
Phone no/Alternate Phone no.	05342223769
Mobile no.	9450190296
Registered Email	spt_pbh123@rediffmail.com
Alternate Email	saketnaac@rediffmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.saket.education
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://www.saket.education

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2051	2015	15-Nov-2015	14-Nov-2020

6. Date of Establishment of IQAC	15-Dec-2015
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Institution and State Nehru Yua Kendra organize 5 day All State One India Program and they performed different state	24-Jan-2020 3	847

folk dances like Kashmir, Asames, Bangalies, Jharkhand, Chhatisgarh etc. on this occasion Mr Sangam Lal ji ,MP ,Pratapgarh , and Presiden		
Rally by NSS students and program officers of all three UNITS to all villegers of Dangri and Kuvan for making toilets in their villege	26-Nov-2019 1	265
Samvidhan Divas hosted by college	27-Oct-2019 1	410
Plantation program for environmental awarenness to plat new trees and plats in campus and give all studenst to plat atleast 5 trees ,innogurated by Mr Heera Lal Yadav Ji The Cycle Man	17-Oct-2019 1	518
Teachers and supports staff orientation program on IT and other gadgets for technical support in educating students by Mr Anoop Kumar Dutta	15-Aug-2019 3	41
Program on Happy parenting for college parents ,teachers etc. to support their girl child for higher education by Mrs Mridula Jain	18-Mar-2019 1	248
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	nil	nil	2020 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File

10. Number of IQAC meetings held during the year :	5
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)
1Organizing Faculty Development Programs for continuous development of teaching and pedagogical skills
2Building new Seminar hall for institution
3Organizing national level program with Nehru Youa Kendra
4Motivational camps and seminar for parents and students
5NSS Units of the college support villagers and other for swachcha bharat abhiyan making toilets and matadata jagrukta abhiyan

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes
1Organizing Faculty Development Programs for continuous development of teaching	Teachers and supports staff orientation program on IT and other gadgets for technical support in educating students by Mr Anoop Kumar Dutta
organizine seminars and camps for students in college	Under "Road Safty Program" organize by ARTO ,Pratapgarh organize "Painting Compitition" ,Under "Road Safty Program" organize by ARTO ,Pratapgarh organize "Quiz Compitition"
Organizing national level program with Nehru Youa Kendra	Institution and State Nehru Yua Kendra organize 5 day All State One India Program and they performed different state folk dances like Kashmir, Asames,Bangalies,Jharkhand,Chhatisgarh etc. on this occation Mr Sangam Lal ji ,MP ,Pratapgarh , and President State

	Nhru Yua Kendra plant medicinal plants like Rudraksha, Sandal				
Motivational camps and seminar for parents and students	Program on Happy parenting for college parents ,teachers etc. to support their girl child for higher education by Mrs Mridula Jain				
Building new Seminar hall for institution	half of the task completed in current year				
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14. Whether AQAR was placed before statutory body ?	Yes				
<table> <tr> <th>Name of Statutory Body</th><th>Meeting Date</th></tr> <tr> <td>IQAC</td><td>01-May-2021</td></tr> </table>		Name of Statutory Body	Meeting Date	IQAC	01-May-2021
Name of Statutory Body	Meeting Date				
IQAC	01-May-2021				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2020				
Date of Submission	21-Feb-2020				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	The college realizes that an educational institution with a large student and faculty strength needs an efficient Management Information System to store, analyses and share data for optimum functioning. The college attempts to promote a computer assisted environment to maintain records and to monitor progress with accuracy and speed. The college makes use of a user friendly and readily accessible system which has improved its functioning in many areas Institution has its own web based software for institution as well as students to see results , submit fees nline etc				

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Institution affiliated to the Prof. Rajendra Singh (Rajju Bhaiya) University, Prayagraj (Formerly Allahabad State University) follow the curriculum given by the university. Curricular aspects of the courses taught at Saket Girls P G College . For the effective implementation of the curriculum along with these the broad vision and goals of college are kept in mind. The vision and mission of the college are corroborated with the objectives of the society and reflects the commitment at the departmental level. The Staff Council in the conjunction with the workload, academic, and time table committees of the college and individual departments provides inputs and directions which are monitor the effectiveness of the same throughout the session on a regular basis. the Institute towards holistic development of the students and inculcating the social and human values in them through academic, co-curricular and socially meaningful activities. The college vision, mission and objectives are communicated to all stakeholders through college website (www.saket.education) , college magazine and admission prospectus. Committees for Effective Implementation The college level committees prepare guidelines and frameworks to suit the requirements of all the various courses. under the guidance of concerned staff council. Planning, Teaching and Evaluation The teaching, earning and evaluation schedules are strictly as per the Academic calendar notified by the Prof. Rajendra Singh (Rajju Bhaiya) University, Prayagraj (Formerly Allahabad State University

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
nil	nil	01/01/2020	0	nil	nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	Home Science, Geography ,Urdu,Hindi,Anst. History	30/05/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Nil
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
In order to ensure constant growth of the institution and progress of the students we have put an effective feedback mechanism in place that collects, analyses and implements suggestions from the students to make academic,infrastructural and policy improvements in the college. The feedback is collected from the students , teachers and parents in paper basis

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	arts	420	210	178
MA	arts	414	148	126
BEd	art sci	100	100	100
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	602	220	32	7	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
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	Resources)				
39	39	40	10	10	10
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students are monitored through Regular Attendance, Feedback, Messaging , and other tools		
Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
822	39	1:21

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
5	5	Nil	5	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NIL	Assistant Professor	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	NIL	1	10/10/2020	10/01/2021
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

BA each department conduct different programs for the students a,d we also arrange excursion tour for all student. BEd students visited different college for exposure.Each department has their own way of checking students detail like debate,quiz, painting,seminars etc.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution is an affiliated college. Examinations are conducted at the end of each semester by the affiliating University. College informs students about the university notices and circulars related to the examinations from time to time through student notice board, departmental notice boards, college website and also verbally by the faculty members of the department. All departments conduct internal assessment of students and students are well informed about
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these internal examinations well in advance by the department. Internal assessment dates are also provided by the college in the proposed academic calendar prepared at the beginning of each academic session, which is uploaded in the college website

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.saket.education>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BEd	BEd	BEd	27	27	100
MA	BEd	MA	29	26	89.65
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.saket.education>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	31/12/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	31/12/2020	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	31/12/2020
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	NIL	Nil	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	Nil
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2019	0	0	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2019	Nil	Nil	0
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	5	Nil	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
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No Data Entered/Not Applicable !!!

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
nil	0	nil	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Plantation program for environmental awareness	Mr Heera Lal Yadav Ji The Cycle Man	Plantation program	30	518
Rashtriya Yua Saptah	State Nehru Yua Kendra	All State Youth One India Program	30	847
Road Safty Program	ARTO ,Pratapgarh	Painting Compitition	4	124
Road Safty Program	ARTO ,Pratapgarh	Quiz Compitition	6	217
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
nil	nil	nil	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
nil	nil	nil	01/12/2020	01/12/2020	Nil
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
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nil	01/12/2020	nil	Nill
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4000000	3242360

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Nill
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Laboratories	Existing
Classrooms with LCD facilities	Newly Added
Seminar Halls	Newly Added
Campus Area	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
nil	Nill	0	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	7534	150963	634	111495	8168	262458
Reference Books	442	89541	Nill	Nill	442	89541
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
nil	nil	nil	01/12/2020
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	40	2	4	0	2	2	0	100	0
Added	10	1	0	0	0	2	0	100	0
Total	50	3	4	0	2	4	0	200	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2000000	1710892	500000	491689

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College ensures the optimal allocation and utilization of the funds for maintenance of infrastructure and purchase of new equipment. The proposal for the same is submitted to the College. The Purchase Committee of the College reviews the proposal, which is further approved by the Principal. The quotations are invited and the equipment is purchased from the vendor with the lowest quote (as per Govt. of India). The record of the equipment is maintained in the stock register. At the end of the financial year, the College carries out an Internal Financial Audit. The various functions of the College are carried out by the committees constituted by the Staff Council. The garden is maintained by Garden committee, and the upkeep of library is done by the staff of library and library committee. The security of the College is maintained by the security guards. A number of CCTV cameras have been installed to monitor the infrastructure. Physical verification of the laboratory equipment is done every year to ensure the maintenance of laboratories. The Computer desktops, Generator, Water Tanks, Motors and R.O System are maintained through the AMC with the respective companies. Fire extinguishers are installed and are checked every year.

<http://www.saket.education>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support	nil	0	0

from institution			
Financial Support from Other Sources			
a) National	UP GOVT SCHOLARSHIP SCHEME	194	387541
b) International	0	Nill	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
CLAY POT MAKING	18/11/2019	312	INSTITUTION
SOFT TOY MAKING	10/10/2019	312	INSTITUTION
YOGA AND MEDITATION	01/07/2019	527	INSTITUTION
LANGUAGE LAB FOR ENGLISH SPEAKING	01/07/2019	127	INSTITUTION
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	competitive exam coaching	84	41	2	2
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
nil	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	126	ba	ba	saket girls p g college	ma
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
kabbadi	degree level	24
kho kho	degree lavel	12
kumbh mela dance	national level	84
youth festival	state level	40
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	nil	National	Nill	Nill	Nill	nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Every Year we have a selection process for Student Cabinet Council .They involve in all aspects of Academic and administration process

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

360

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

we meet with our alumni every year day after deepawali

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college promotes and practices a culture of decentralization and practices management without which it would be impossible to efficiently run the complex network of academics, holistic development, employment opportunities and smoothly functioning administrative machinery. This has ensured that competent staff are given suitable decision-making platforms. Of the two practices of decentralization and participate management, one is academic and the other is in extracurricular activities. in academic views we have a team of best in place teachers and mentor in institution who cater and nurturer these students and puple teachers. and in extra curricular activity institution have the highest value in district of conduction all types of govt and social activities in the district and at most college students gain award in extra curricular activities like NAMAMI GANGEY program conducted by SANSKRITY mantralaya during KUMBH. There are more than student and cabinet council such forums and all of them function actively and effectively on the basis of decentralization and participative management. are appointed by the IQAC, generally for a period of 1 years, and are given a Committee to assist them in running the forum activities. IQAC also appoint student coordinators who play an active role. The entire responsibility of planning activities and programme and ensuring effective execution lies with the student coordinators and Committee.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	we are not able to develop university curriculum but we prepare our own and coordinate with university academic calendar and prepare course ware for the students and time table.
Library, ICT and Physical Infrastructure / Instrumentation	Upgrading and increasing number of systems in library resource centre and laboratories. • Improving internet connectivity in Library Resource centre and labs with LAN connections and high bandwidth internet connection. • Increasing facilities for ICT enabled teaching with 10 classrooms being equipped with smart class
Admission of Students	2019-20 BA-part one-178 BA-part two-176 BA-part three-148 MA- sem one-126 BEd sem one-100 BEd sem two-27
Examination and Evaluation	University has its own examination patter that is UG with Year mode ang PG and BEd has Semester mode ,but we also conduct monthly tests, quiz, debate etc.

Human Resource Management	Well defined norms followed for selection, recruitment, promotion. • Training for administrative and library staff. We have full time teachers with university approval and we have total no of 37 teaching and 11 non teaching staff with sufficient 4th class and security guard ,gardener to furnish lush green garden.
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6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Cashless transaction is implemented for collection of tuition fee, university fees,examination fees etc through net banking with AXIS bank and HDFC Bank and card swiping option. • Advanced cloud-based software is used for communicating with students (messages are sent for any kind of information sharing, including attendance and academic performance) • software is used for communicating with faculty. • Public address system is implemented which has replaced manual circulars, announcements regarding any formal communication related to students. • College website and college app provide digital platforms for communication and information.
Administration	Human Resource Management System-HRMS, Scholarship(National and State Scholarship/ Backward Class Welfare/Social Welfare Department),
Finance and Accounts	Direct Bank Salary disbursement, /Professional TaxI/IT Payments.and we have clear CA Audit
Student Admission and Support	All data of student admission is maintained in soft copy in UG and PG because it is in direct mode and in merit basis where BEd students are admitted through UPJEEE and used as required. Online admission and examination fees payment as per university systems is maintained.Attendance and Internal assessment records are maintained and communicated online. Examination Individual Students record is also maintained by all Departments
Examination	The affiliating university has implemented e-governance in examination system in a major way. Examination fees are paid online directly by students Internal Assessment and Practical marks

are uploaded on university Examination portal. Absentee statement is uploaded directly on university examination portal on Daily basis. and physical record is also maintained .

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nill	nil	nil	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Teachers and supports staff orie ntation program on IT and other gadgets for technical support in educating students by Mr Anoop Kumar Dutta	Teachers and supports staff orie ntation program on IT and other gadgets for technical support in educating students by Mr Anoop Kumar Dutta	15/08/2019	16/08/2019	36	10
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
nil	Nill	01/12/2019	01/12/2020	0
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
5	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	0

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Day to day accounts is maintained by Accountants on cloud web site of the college and audited day by day. Preparation of receipts and payments. External: Half yearly audit is conducted by the external auditors M/S. Anuj khandelwal

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
sansad nidhi	400000	build Seminar Hall
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6.4.3 – Total corpus fund generated

1200000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC
Administrative	No	Nill	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

-Principal meet with the Parent in Parent- Teacher meetings. -Institution call parents time to time for notification . -Institution conduct Happy Parenting program for parents

6.5.3 – Development programmes for support staff (at least three)

Conduct IT training for each and every non teaching staff Training programs for use of fire extinguishers

6.5.4 – Post Accreditation initiative(s) (mention at least three)

We give support to all teachers for having their PhD. We support them to prepare for having university project . We prepare to enhance our institution for Ba-bed.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Nill
c)ISO certification	Nill

d)NBA or any other quality audit

Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Program on Happy parenting for college parents ,teachers etc. to support their girl child for higher education by Mrs Mridula Jain	11/03/2019	18/03/2019	18/03/2019	248
2019	Teachers and supports staff orientation program on IT and other gadgets for technical support in educating students by Mr Anoop Kumar Dutta	05/08/2019	15/08/2019	15/08/2019	41
2019	Plantation program for environmental awareness to plant new trees and plats in campus and give all studenst to plat atleast 5 trees ,innogurated by Mr Heera Lal Yadav Ji The Cycle Man	07/10/2019	17/10/2019	17/10/2019	518
2020	Under Road Safty Program organize by ARTO ,Pratapgarh organize	13/01/2020	14/01/2020	14/01/2020	124

	Painting Competition				
2020	Under Road Safty Program organize by ARTO ,Pratapgarh organize Quiz Competition	13/01/2020	17/01/2020	17/01/2020	217
2020	Institution and State Nehru Yua Kendra organize 5 day All State One India Program and they performed different state folk dances like Kashmir, Asa mes,Bangalie s,Jharkhand, Chhatisgarh etc. on this occation Mr Sangam Lal ji ,MP ,Pratapgarh , and Presid	13/01/2020	24/01/2020	28/01/2020	847
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
nil	01/12/2020	01/12/2020	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
We make our campus with Rain Water harvesting and we have our own Solar plat with on line meter to give access electricity to the power corporation UP,pratapgarh

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	Yes	20
Ramp/Rails	Yes	2
Physical facilities	No	Nil
Braille Software/facilities	No	Nil
Provision for lift	No	Nil
Scribes for examination	No	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	Nil	01/12/2020	Nil	Nil	Nil	Nil
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
nil	01/12/2020	nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
matadata jagrukta bahiyan	18/03/2019	18/03/2019	480
for sanitation and higine organize rally in villeges for using toilets	10/10/2020	10/10/2020	240
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Waste management - collection on regular basis and disposed ththrough two type s of dustbin to responsible agency. throughout the year Rain water harvesting of 40,000 liters capacity Automatic water motor to avoid spillage and wastage of water. Wealth out of waste- arrangement with local Nagar palika to pick up paper waste in exchange for stationery Use of LED bulbs Plantation and greenery all over the campus
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7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. In order to instil a sense of Responsibility, Accountability, Confidence, Gratitude and Leadership in our students and to create a transparent environment where students can learn working in Teams, Saket Girls PG College has formulated a robust system where students are part of Daily Management of College affairs. This Student Administration not just helps the students but also helps the College Management to directly connect with all students and it serves as a great mechanism to get honest feedbacks. Every Year Saket Girls PG College forms Student Administration comprising Student Cabinet and Student Council guided by Faculty Coordinators. College Management has entrusted Student Administration with various responsibilities and powers. The selection process includes voluntary self-nomination, a written test followed by a Personal Interview. The names are then discussed with faculty members to ensure all deserving students get the opportunity. ? Student Administration is led by College Captain assisted by College Vice Captain and College Prefect assisted by Student Organization Coordinators (SOC) Members (Independent Charge), Student Cabinet, Student Council and Class Representatives. The Student Administration reports to Convenor/Faculty Coordinator, Student Administration Co-Convenor, Student Administration. Student Cabinet comprises various portfolios- • Discipline Committee • Academic Committee • Sports Committee • Co-Curricular Committee Each Committee is led by a Team comprising Captain, Vice-Captain Prefect and reports to a Faculty Coordinator. The Student Cabinet is responsible to manage activities related to their portfolio. Full authority is given to the office bearers and faculty coordinators. ? Student Council comprises 4 houses: • Red House • Green House • Blue House • Yellow House Each House is led by a Team comprising Captain, Vice-Captain Prefect and reports to a Faculty Coordinator. The Student Council is responsible for organizing various intra house and inter house events and managing various house activities to involve maximum students in college activities. The college management convene regular meetings with the student administration to ensure communication and support from the management. 2. Saket Girls PG College is committed towards holistic education. In order to ensure our students do not end up being just a literate graduate, we strive to impart Education in real sense to our students. We understand that the Regular Exam based knowledge is necessary and important too, but this do not deter us from encouraging and facilitate our students in various cultural, sports and other extracurricular activities. Saket Girls PG College proudly hosts one of the best cultural events of Pratapgarh comprising 100's of students on same stage. We organize Theme Based events which do not entertain any Bollywood Songs and this fact distinguishes our events with the events organized by other organizations. We try to revive the dying traditions, culture and customs. At the same time these events help us to achieve our larger aim of promoting National Integrity. Ranging from various historical plots to Different Mythological stories we cover it all in our cultural events. Every year Saket Girls PG College visits some or other places of historical/Cultural importance and these educational excursion helps to build Student-Faculty relationship. We introduce our students with new culture, tradition, language and customs and try to instil feeling of mutual respect and tolerance in them.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.saket.education>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

College endeavors to nurture future leaders. Towards this end, various committees in the college initiated program mes to instill innovation and progressiveness among the student community for this we make a unique Student cabinet and Council every year. We organize Plantation program for environmental awareness to plant new trees and plats in campus and give all students to plat at-least 5 trees ,inaugurated by Mr Heera Lal Yadav Ji The Cycle Man for green and clean pratapgarh.Institution and State Nehru Yua Kendra organize 5 day All State One India Program and they performed different state folk dances like Kashmir, Asames,Bangalies,Jharkhand,Chhatisgarh etc. on this occation Mr Sangam Lal ji ,MP ,Pratapgarh , and President State Nhru Yua Kendra plant medicinal plants like Rudraksha, Sandal .

Provide the weblink of the institution

<http://www.saket.education>

8.Future Plans of Actions for Next Academic Year

IQAC recommended to apply for the higher education and new scope in institution with new departments to be added in teacher education department so IQAC allow us to apply for BA-Bed.(4 Year Integrated course) IQAC recommended to apply for the higher education and new scope in institution with new departments to be BSc IQAC also recommend to give our students new scope for their life a head. IQAC also recommend that we go digital for students